



NEW MEXICO CREDENTIALING BOARD FOR BEHAVIORAL HEALTH PROFESSIONALS

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Submit a completed application and portfolio by required deadlines, which contain the following for each level of certification:

CERTIFIED PREVENTION INTERN (CPI)

A pre-certification/ entry level; not eligible for reciprocity with IC&RC/AODA States.

Certificate is issued only for a two-year period and not re-certifiable. CPI will need to apply for CPS level.

1. **Experience:** Verify 6 months or 1,000 hours or more of employment, paid or voluntary, within the past three (3) years engaged in working directly in the field of prevention. A Program Director or Employer must submit specific dates and duties of employment to the Board.
2. **Education:** Verification of 50 contact hours-prevention specific training. Eighteen (18) hours of this training must be ATODA training. *Only training hours documented/received within the past five (5) years, prior to the date of submitting your application packet, will be accepted.* Submit copies of the training certificates. In-service training must be documented and will be reviewed for approval by the Board. Submit copy of High School Diploma or equivalent. Have all original college transcripts sent directly to the Board.
3. **Code of Ethics:** The applicant must document 6 hours of prevention ethics training and provide a signed "Code of Ethics" and "Statement of Understanding".
4. **Supervision:** Complete the evaluation checklist form as provided by the Board. Evaluation must be mailed directly to the Board and not enclosed with application.
5. **Reference:** Submit three (3) letters of peer support evaluating character and competency of the applicant, and one must be from a current supervisor, one must be from peer within in agency and one must be from an outside agency endorsement letter to the professionalism of the applicant. Letters must be mailed directly to the Board and not enclosed with the application.
6. **Fees:** \$125, which includes the application, review and certification fees, to be submitted in full or as services provided.

Note: CPI who apply for certification within two years for cps will have their application (\$20) review fee (\$30) waived.

CERTIFIED PREVENTION SPECIALIST (CPS)

This credential is the current with requirements with no addition or deletions.

IC&RC defines the Prevention Profession as a specific aspect of development and performance dealing with prevention of Alcohol, Tobacco, and Other Drug (ATOD) abuse. A primary purpose of certification for prevention professionals is to ensure adequate knowledge and skill for quality client care.

1. **Experience:** Verification of one (1) year or (2,000 hours) or more of employment, paid or voluntary ATOD prevention work related experience within the past three (3) years.
2. **Training:** Verification of 100 contact hours prevention specific training. Fifty (50) hours of this training must be ATODA training. *Only training hours documented/received within the past five (5) years, prior to the date of submitting your application packet, will be accepted.* Submit copies of the training certificates. In-service training must be documented and will be reviewed for approval by the Board. Submit copy of High School Diploma or equivalent. Have all original college transcripts sent directly to the Board.
3. **Practical Training Summary:** Verification of 120 hours of the five (5) Prevention performance domains- minimum 12 hours in each domain. Must have verification of supervised 120-hour practicum in the five performance domains (minimum of 12 in each). The five domains are:
 - Planning and Evaluation
 - Education and Skill Development
 - Community Organization
 - Public and Organizational Policy
 - Professional Growth and Responsibility

CERTIFIED PREVENTION SPECIALIST (CPS) Continued

4. **Reference:** Submission of three (3) references from individuals familiar with the applicant's work as prevention professional, and who can attest to the professionalism of the applicant (one supervisor, two peers).
5. **Exam:** Passing the IC&RC written prevention examination.
6. **Code of Ethics:** The applicant must document six (6) hours of training in a Certification Board approved workshop on Prevention Ethics. The applicant must also subscribe to Prevention Specialist professional code of ethics through a signed statement.
7. **Fees:** Payment of Fees according to the Fee Schedule, to be submitted in full or as services provided.
8. **Re-Certification:** Forty (40) hours of continuing education hours, which includes 6 hours in Prevention Ethics must be earned in two years. Renewal must be made within 60 days of expiration date

SENIOR CERTIFIED PREVENTION SPECIALIST (SCPS)

This certification has been established by the NMCBBHP and does not reflect IC&RC standards. This credential is only available through the NMCBBHP.

1. **Prerequisite:** Certification as a CPS at the reciprocal level.
2. **Experience:** Verification of five (5) years or 10,000 hours of employment in ATODA prevention supervised work related experience. A program director, supervisor or employer must submit specific dates and duties of employment to the Board
3. **Training:** Verification of 120 contact hours prevention specific training. Fifty (50) hours of this training must be specific ATOD training. Only training hours documented/received within the past five (5) years, prior to the date of submitting your application packet, will be accepted.
4. **Practical Training Summary:** Verification of 144 hours of the six (6) Prevention performance domains- minimum 12 hours in each domain. Must have verification of supervised 144-hour practicum in the six performance domains (minimum of 16 in each domain.) Training must also include supervisory skills, leadership and management and/or Administrative. The six domains are:
 - Planning and Evaluation
 - Education and Skill Development
 - Community Organization
 - Public and Organizational Policy
 - Professional Growth and Responsibility
 - Program Management and Supervision
5. **Reference:** Submission of five (5) references from individuals familiar with the applicant's work as prevention professional, and who can attest to the professionalism of the applicant (one supervisor, two peers and two outside agencies).
6. **Code of Ethics:** The applicant must document six (6) hours of training in a Certification Board approved workshop on Prevention Ethics. The applicant must also subscribe to Prevention Specialist professional code of ethics through a signed statement.
7. **Fees:** Payment of Fees according to the Fee Schedule, to be submitted in full or as services provided.
8. **Re-Certification:** Forty (40) hours of continuing education hours, which includes 6 hours in Prevention Ethics and 6 hours of Leadership, Management, or Supervisory Skills training related to the Behavioral Health Field must be earned in two years. Renewal must be made within 60 days of expiration date

Certification Fees:

Application Packet: \$20.00

Review Process: \$30.00

CPS Testing Fee: \$120

Certification for CPI (2 years): \$75.00

Certification for SCPS - \$100

Re-Certification CPS/SCPS: \$100.00